## How to defer your race to another race

Sign-in to your profile at <u>https://whitestarrunning.clubtrac.co.uk/login</u> using your email address and password, or by using your email address and booking reference.

Select the **Bookings** tab to view your upcoming event bookings and click on **Manage** to view and/or manage your booking.



From the next page, select Change Race

	RS 🗯 LOYALTY SCHEME P	POINTS					
ini di secto	ī	Complete Completed On: 03/04/2023					
23.3 2	Event Details						
3212.54	Event	Ox Races					
Hin Stat	Date	27/05/2023, 17:15					
EINESCO.	Race	Light Ox 2023					
INVITE YOUR FRIENDS	Participant D	letails					
🛃 AMEND MY DETAILS							
≓ CHANGE RACE		ler					
≓ TRANSFER TO SOMEONE E	Pin Number						
CANCEL ENTRY	Race	Race Light Ox 2023 27/65/2023, 17:15					
RETURN TO BOOKINGS	Email	demo@eventrac.co.uk					

A pop-up window will appear with a drop-down menu from which you can select a new event/race. Should you move to a more expensive event/race, you will need to pay the difference to complete the transfer.

Once you have selected your preferred alternative, click Change Race.

Change race *	
Light Ox 2023 27-05-2023 : Price: £28.00	/ Affiliation(s) Pric 💲
<b>1</b> You will have to pay the difference if the new	race is more expensive
CHANGE RACE	

You will then be taken to your basket to review your registration details and provide any additional information required for the event/race to which you are transferring.

Once you have updated the details, click **Proceed** at the bottom of the form to continue to checkout.

I want to	opt into email communication from White Star Running regarding future events	
l accept	the organiser and registration provider terms and conditions	
	Proceed	

You can then complete payment as required to finalise your transfer and can expect email confirmation of the same.

🐂 Basket						
Item	Qty.	Price	Fee	۲	Total	
Ox Races Ox Half Marathon 2023 - Demo User	1	£6.00	£0.61		£6.61	0
Discount code	APPLY				= PAY	IN FULL
Gift Card	APPLY					